

Application For Employment-Massachusetts



Corporate Address

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Boston, MA 02110

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Welcome To Beacon Residential Management

Beacon Residential Management Limited Partnership (BRM), formed in 1969, has built an exemplary reputation and is nationally recognized as a true innovator and leader in the multifamily housing industry. BRM sets the standard for apartment living and manages over 9,000 residences, in New England, Pennsylvania, New York, Maryland and Virginia.

Our commitment to excellence in property management is realized and ensured by our management team – more than 300 on-site professionals who are versed in the language of our buildings, committed to the enduring standards of excellence and dedicated to providing the highest quality experience for all our residents. Resident comfort, safety and satisfaction are our number one priority. Our meticulous focus on hiring, training, coaching, motivating and maintaining qualified staff has formed the basis for our company's success.

LIVING WELL by DESIGN®

Applicant's Name: _____

Beacon Residential Management is an Equal Opportunity Employer and does not discriminate on the basis of race, sex, color, religion, national origin, ancestry, sexual orientation, disability, marital or veteran status, or age.

PLEASE COMPLETE FULLY AND ATTACH RESUME IF YOU HAVE ONE. PLEASE PRINT.

NAME _____

ADDRESS _____ CITY/STATE/ZIP _____

HOME PHONE _____ ALTERNATE PHONE _____

ARE YOU AT LEAST 18 YEARS OF AGE? YES NO
 ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES? YES NO
 (IF HIRED YOU WILL BE REQUIRED TO PRESENT PROOF OF LEGAL RIGHT TO WORK IN THE UNITED STATES)

EMPLOYMENT DESIRED:

POSITION(S) APPLIED FOR _____ DATE OF APPLICATION _____

MINIMUM SALARY/WAGE EXPECTED _____ DATE AVAILABLE FOR WORK _____

TYPE OF EMPLOYMENT DESIRED FULL TIME PART TIME TEMPORARY
 SPECIFY HOURS AND DAYS DESIRED IF PART TIME _____

IF APPLYING FOR SHIFT WORK, PLEASE INDICATE SHIFT DESIRED DAY EVENING

HAVE YOU EVER WORKED FOR THIS COMPANY BEFORE? YES NO
 IF YES, SPECIFY DATE, DIVISION, AND LOCATION _____

HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE? YES NO

HOW WERE YOU REFERRED TO THIS COMPANY? (Please check all that apply)
 NEWSPAPER AD SCHOOL JOB FAIR EMPLOYMENT AGENCY
 INTERNET WEBSITE COMPANY EMPLOYEE BEACON'S WEBSITE WALK-IN OTHER

NAME OF REFERRAL SOURCE _____

PLEASE LIST ANY OF YOUR RELATIVES EMPLOYED BY OUR COMPANY
 NAME _____ DEPARTMENT _____

DO YOU HAVE ANY WORK HOURS OR EMPLOYMENT COMMITMENTS WHICH MIGHT AFFECT YOUR EMPLOYMENT WITH US?
 YES NO
 IF YES, PLEASE EXPLAIN _____

ARE YOU SUBJECT TO ANY RESTRICTIVE COVENANT FROM PRIOR EMPLOYMENT SUCH AS AGREEMENTS TO PROTECT CONFIDENTIAL OR PROPRIETARY INFORMATION OR AGREEMENTS NOT TO COMPETE? IF SO, PLEASE EXPLAIN

EDUCATION:

SCHOOL	NAME AND ADDRESS	MAJOR STUDIES	DEGREE RECEIVED	DID YOU GRADUATE
HIGH SCHOOL:				<input type="checkbox"/> YES <input type="checkbox"/> NO
COLLEGE:				<input type="checkbox"/> YES <input type="checkbox"/> NO
TRADE:				<input type="checkbox"/> YES <input type="checkbox"/> NO
TECHNICAL:				<input type="checkbox"/> YES <input type="checkbox"/> NO
GRADUATE:				<input type="checkbox"/> YES <input type="checkbox"/> NO
OTHER:				<input type="checkbox"/> YES <input type="checkbox"/> NO

PLEASE LIST ANY ADDITIONAL INFORMATION THAT RELATES TO YOUR ABILITY TO PERFORM THE JOB FOR WHICH YOU ARE APPLYING, SUCH AS LICENSES, CERTIFICATES, COMPUTER SKILLS, PROFESSIONAL MEMBERSHIPS, HOBBIES, ACCOMPLISHMENTS, VOLUNTEER POSITIONS HELD, FOREIGN LANGUAGE SKILLS.
 (Exclude all information indicative of age, sex, sexual orientation, race, religion, color, national origin, disabilities or handicap).

EMPLOYMENT RECORD:

List below all employment beginning with your present position, even if you are attaching a resume

EMPLOYER _____

ADDRESS _____ CITY/STATE/ZIP _____

PHONE NUMBER _____ TYPE OF BUSINESS _____

DATES EMPLOYED: FROM _____ TO _____

STARTING POSITION _____ SALARY / WAGES _____

LAST POSITION _____ SALARY / WAGES _____

NAME OF LAST SUPERVISOR _____

MAY WE CONTACT? YES NO

BRIEF DESCRIPTION OF DUTIES _____

REASON FOR LEAVING _____

EMPLOYER _____

ADDRESS _____ CITY/STATE/ZIP _____

PHONE NUMBER _____ TYPE OF BUSINESS _____

DATES EMPLOYED: FROM _____ TO _____

STARTING POSITION _____ SALARY / WAGES _____

LAST POSITION _____ SALARY / WAGES _____

NAME OF LAST SUPERVISOR _____

MAY WE CONTACT? YES NO

BRIEF DESCRIPTION OF DUTIES _____

REASON FOR LEAVING _____

EMPLOYER _____

ADDRESS _____ CITY/STATE/ZIP _____

PHONE NUMBER _____ TYPE OF BUSINESS _____

DATES EMPLOYED: FROM _____ TO _____

STARTING POSITION _____ SALARY / WAGES _____

LAST POSITION _____ SALARY / WAGES _____

NAME OF LAST SUPERVISOR _____

MAY WE CONTACT? YES NO

BRIEF DESCRIPTION OF DUTIES _____

REASON FOR LEAVING _____

WAS YOUR EMPLOYMENT EVER TERMINATED INVOLUNTARILY? YES NO
IF SO, PLEASE EXPLAIN _____

ARE YOU KNOWN TO SCHOOLS / REFERENCES (PRIOR EMPLOYERS) BY ANOTHER NAME?
IF YES, WHAT NAME: _____

(THIS INFORMATION IS SOUGHT SOLELY TO FACILITATE REFERENCE CHECKS)

U.S. MILITARY SERVICE:

WERE YOU IN THE U.S. ARMED FORCES? YES NO BRANCH _____

DATES OF DUTY: FROM _____ TO _____

RANK AT SEPARATION _____

BRIEFLY DESCRIBE YOUR DUTIES

PRESENT MEMBERSHIP IN THE GUARD OR RESERVES? _____

NOTE: The Company does not discriminate on the basis of National Guard or Reserve duty obligations.

REFERENCES: *Business and Professional references preferred*

NAME	ADDRESS	PHONE	RELATIONSHIP	NO. YEARS ACQUAINTED

CRIMINAL HISTORY: *Please read this section carefully.*

While information concerning criminal convictions is not requested on this application, the company may seek such information through the state Department of Criminal Justice Information Services. If reports of a conviction are provided by DCJIS, a copy of that report will be provided to you if an adverse decision is made concerning your hire as a result of such a report.

APPLICANT'S CERTIFICATION AND AGREEMENT: *Please read the following statement carefully.*

I certify that all the information on this application and any other material provided by me are true and complete. I agree that falsified information, misrepresentations or omissions on this application, or any accompanying resume or other materials will disqualify me from consideration for employment and will be considered justification for dismissal whenever discovered.

Unless otherwise noted, I authorize this company or its agent to investigate and/or verify all information in this application, including contacting all persons, schools, current employer (if applicable), previous employers and other individuals or entities named herein (and those named on accompanying resume, if any). I hereby authorize my former employers and other third parties named on this application to release information pertaining to my work record, habits and performances. In doing so, I hereby release them and Beacon Residential Management and its agents from all liability which may flow from release of such information.

I understand that if I am hired my employment will be on an at-will basis, for no definite term. As such, I understand that I will enjoy the right to terminate my employment at any time, and that Beacon Residential Management will similarly enjoy the right to terminate, at any time, with or without cause. This status can only be modified by a written document setting forth such modification, signed by both me and an authorized representative of Beacon Residential Management. I further acknowledge that I am expected to abide by all Company rules, regulations, and policies, written or unwritten, but that such rules, regulations and policies do not create a contract between me and the Company or otherwise restrict the right of either party to terminate the employment relationship. I understand that this application is current for 6 months. If I wish to be considered at the end of this period, I must fill out a new application.

SIGNATURE _____ DATE _____

NOTE: It is unlawful in Massachusetts to require or administer a lie detector test for a condition of employment. An employer who violates this law shall be subject to criminal penalties and civil liability.